

## Elkhart Lake's Road America, Inc.

**Position:** RETAIL SALES ASSOCIATE

**Reports To:** Retail Manager

**Employment Status:** Part-Time Seasonal (April–October; majority weekends)

**Pay Rate:** \$7.25/hr.

**Benefits:** None

**Objective:** Providing customers with a positive experience while assisting them with purchase of merchandise, gift cards, and at the Paddock Shop retail store and its outlets.

### **Job Requirements:**

1. Must be at least 16 years of age.
2. Available to work weekends from April through October.
3. Capable of standing for extensive periods of time and handle varying weather conditions.
4. Greet customers, friendly, positive attitude and good hygiene.
5. Accurate money handling abilities.
6. All applicants are subject to a background check.

### **Job Responsibilities:**

1. Provide friendly, helpful customer service to shoppers—assisting them with locating sizes and products.
2. Operating a cash register with accurate accounting of cash and credit card transactions.
3. Restocking and inventory assessment—informing the retail manager of low volumes and customer requests.
4. Maintain a clean, neat appearance of the store and its products (folding apparel, dusting, cleaning, mopping, etc.) at all times.
5. Provide customers with directions and general information.
6. Assist Road America personnel as needed.